



The one hundred and nineteenth meeting of the
Joint Nature Conservation Committee to be held
at 08.45 on 6 June 2019 at The Park Avenue Hotel, 158 Holywood
Road, Belfast, BT4 1PB

This paper was provided to the Joint Committee for decision/discussion
or information. Please refer to the minutes of the meeting for
Committee's position on the paper.

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Joint Nature Conservation Committee

Joint Committee working objectives 2019/20

Paper by Tracey Quince

1. Introduction

1.1 In March 2016, members of the Joint Committee received a report of the findings of a self-assessment questionnaire. The report concluded that the Joint Committee was an effective committee with a significant number of strengths. To enhance the effectiveness of the Committee further, one of the actions agreed was to develop annual working objectives specifically for the Joint Committee (as distinct from those shared with the company), to allow realistic assessment of the Committee's performance.

2. Draft working objectives for 2019/20

2.1 The draft working objectives for 2019/20 are contained in [Annex 1](#). The objectives are split into eight areas with tasks for 2019/20 defined and responsibility for delivery of the tasks specified. Tasks in bold in the table are actions identified by the Committee following the effectiveness survey earlier in the year.

2.2 Throughout 2018/19, Committee members have been encouraged to promote JNCC and its role when communicating with third parties, and to actively represent JNCC at high-level meetings and events and pass on information or intelligence (when such is not of a confidential nature) around new opportunities or partnerships that are relevant to the business of JNCC. For 2019/20 this continues to be a key area for JNCC to enable identification and pursuit of strategic opportunities.

Annex 1. Joint Committee draft working objectives for 2019/20

Performance objective areas	Tasks	Responsibility
<p><u>Working objective 1</u></p> <p><i>Change implementation and horizon scanning</i></p>	<ul style="list-style-type: none"> Oversee the implementation of the current JNCC strategy and input to the development of a business plan for 2020/21 onwards. Communicate the strategy to Defra, devolved administrations and other relevant organisations using members' professional networks. Input to and agree a forward programme of business for Committee, considering strategic priorities and sponsor requirements. Oversee the development of a new strategy for JNCC, setting 5-year priorities and identifying funding opportunities. Help ELT to identify and realise priorities for change arising from EU exit and communicate changes in JNCC's role to stakeholders. 	<ul style="list-style-type: none"> Committee collectively ELT and all members Committee collectively Committee collectively Committee collectively
<p><u>Working objective 2</u></p> <p><i>Risk management</i></p>	<ul style="list-style-type: none"> Share intelligence to identify risks and opportunities, including emerging agendas of government administrations and other key stakeholders, using members' professional networks. Through ARAC, challenge the extent to which risk mitigation is having the desired effect and the consequences of investing greater effort/resource in one area and the impact this might have on other risks. 	<ul style="list-style-type: none"> All members Committee collectively
<p><u>Working objective 3</u></p> <p><i>Delivery management</i></p>	<ul style="list-style-type: none"> Review corporate performance quarterly and help to identify and address any problems. Consider the implications of shifting resources on performance delivery and challenge whether value for money is being achieved. 	<ul style="list-style-type: none"> Committee collectively Committee collectively
<p><u>Working objective 4</u></p> <p><i>External relations</i></p>	<ul style="list-style-type: none"> Use opportunities to publicise JNCC's work or talk about JNCC with wider audiences to assist with implementation of the business development strategy. 	<ul style="list-style-type: none"> All members

Performance objective areas	Tasks	Responsibility
	<ul style="list-style-type: none"> Facilitate collaboration between JNCC, CNCBs and other partners. Take an active and planned approach to relations with JNCC's government sponsors, opening up regular communication channels to strengthen relationships, taking into account the opportunities to form new partnerships that could benefit JNCC. 	<ul style="list-style-type: none"> CNCB members All members
<p><u>Working objective 5</u> <i>Income diversification</i></p>	<ul style="list-style-type: none"> Alert JNCC to potential new business opportunities. Use business networks to help establish business relationships to realise opportunities. Work with ELT to develop and implement a strategic approach to income generation. 	<ul style="list-style-type: none"> All members All members Committee collectively
<p><u>Working Objective 6</u> <i>Advice and CEO direction</i></p>	<ul style="list-style-type: none"> Serve as an effective sounding board for the CEO by providing advice and challenge on strategic and operational issues. Scrutinise and agree proposals provided by the executive on scientific matters. Attend staff engagement sessions associated with Joint Committee meetings. 	<ul style="list-style-type: none"> Committee collectively/Chair Committee collectively or as delegated to sub-groups or individuals All members
<p><u>Working Objective 7</u> <i>Governance</i></p>	<ul style="list-style-type: none"> Ensure any procedural and compliance issues are appropriately discharged. Successful induction of new Committee members. 	<ul style="list-style-type: none"> Chair All members/Governance Manager
<p><u>Working objective 8</u> <i>Committee cohesion</i></p>	<ul style="list-style-type: none"> Work in a cohesive and supportive manner with Committee colleagues ensuring good working relationships and a culture of trust is maintained. 	<ul style="list-style-type: none"> Committee collectively

NB: Tasks in bold are those proposed to address the actions identified to increase the Committee's effectiveness from the 2019 effectiveness survey.