

OT & CD TRAINING EVALUATION FORM 1

This form should be completed immediately following the training

Please return completed form to the sender within two weeks of completion of course

Name: Helen Marsh	Date(s) of Training: 22.7.13 – 09.08.13
Territory: The Falkland Islands	Supplier/Location: R.B.G. Kew
Title of Course: Herbarium Management (individual training)	

Were your expectations regarding the following: **NOT MET** **MET** **EXCEEDED**

	1	2	3	4	<u>5</u>
Content	1	2	3	4	<u>5</u>
Success of training in meeting published aims & objectives	1	2	3	4	<u>5</u>
Handouts/presentation material	1	2	3	4	<u>5</u>
Tutor's effectiveness	1	2	3	4	<u>5</u>
Success of training in meeting personal aims & objectives	1	2	3	4	<u>5</u>

Comments:

I attended 3 weeks individual training at Royal Botanic Gardens Kew. The programme was designed specifically to meet my needs, as volunteer curator of the Falkland Islands National Herbarium and was organised by Dr Rebecca Upson. The content was varied (as previously documented in the funding application) with a wide range of activities, both practical and theoretical and I had many opportunities to meet with those expert in practical curation and the legislation concerned with plant conservation.

Would you recommend future use of this:-

Course: Yes / No

Provider: Yes / No

Comments:

I found the course contents extremely informative and very enjoyable. All my needs were met and plans were discussed for possible projects, for example completing the digitisation of the Falkland Islands Herbarium specimens so the entire collection could be accessed via the internet. I also made very useful contacts.

Signature:	Date: 01.11.13
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Note for OT and CD SG member:

please upload this completed form onto the training evaluation workspace in Huddle, clearly labelling it as follows: name of training course_form1